



WORKERS COMPENSATION CLAIM (FORM 122)

This form must be filled out completely.
Additional space is provided at the end, if needed.

EMPLOYEE NAME _____ HOME PHONE _____

ADDRESS _____ CITY, STATE, ZIP _____

SOCIAL SECURITY # _____ DRIVER LICENSE # _____ ISSUING STATE _____

MARITAL STATUS _____ # DEPENDENTS _____ DATE OF BIRTH _____ JOB TITLE _____

DEPARTMENT _____ SUPERVISOR NAME _____ PHONE _____

OF DAYS WORKED PER WEEK _____ # OF HOURS WORKED PER WEEK _____ LAST DAY WORKED _____

DATE OF ACCIDENT _____ TIME OF ACCIDENT _____ TIME BEGAN WORK _____

DATE EMPLOYER NOTIFIED _____ WHO DID YOU NOTIFY _____ TIME _____

IF NOTIFICATION OR REPORT WAS DELAYED, DESCRIBE THE REASON _____

LOCATION AND ADDRESS WHERE ACCIDENT OCCURRED _____

SPECIFICALLY DESCRIBE THE ACCIDENT: Additional space available at the end of the report.

HOW DID THE ACCIDENT OCCUR _____

DESCRIBE THE WORK BEING PERFORMED _____

WAS THIS YOUR REGULAR DUTY _____ IF NO, WERE YOU TRAINED FOR THIS AND BY WHOM? _____

WAS SAFETY EQUIPMENT PROVIDED _____ WHAT WAS THE SAFETY EQUIPMENT _____

WAS IT USED _____ IF NO, EXPLAIN WHY? _____

WHO WAS INVOLVED _____

WEATHER CONDITIONS _____ ROAD CONDITIONS _____ SPEED _____

DESCRIBE IN DETAIL, THE DAMAGE DONE TO COUNTY PROPERTY/EQUIPMENT/VEHICLE

WAS A POLICE REPORT TAKEN _____ WHICH AGENCY _____ NAME OF OFFICER _____
 COUNTY VEHICLE OR EQUIPMENT BEING OPERATED _____ EQUIPMENT # _____
 LICENSE PLATE # _____ VIN # _____

EMPLOYEE INJURY

NO INJURY _____

SPECIFICALLY DESCRIBE THE INJURY IN YOUR OWN WORDS AND ALSO MARK THE BOXES COORESPONDING TO THE INJURY

PART OF BODY		TYPE OF INJURY/EXPOSURES	CAUSE
____ HEAD	____ WRIST	____ PICTURE WOUND	____ FALL
____ EYES	____ HAND	____ FOREIGN BODY	____ SLIP
____ NOSE	____ FINGER	____ SPRAIN/STRAIN	____ SPILL-SPRAY
____ MOUTH	____ HIP	____ HERNIA	____ STRUCK BY PERSON
____ EAR	____ THIGH	____ LACERATION	____ STRUCK BY EQUIP.
____ NECK	____ KNEE	____ FRACTURE	____ STRUCK BY OBJECT
____ LEG	____ SHOULDER	____ DISLOCATION	____ PULLING/PUSHING
____ ANKLE	____ BACK, UPPER	____ INFECTIOUS DISEASE	____ LIFTING
____ FOOT	____ BACK, LOWER	____ BURN/SCALD	____ BENDING/REACHING
____ CHEST	____ TOES	____ IRRITATIONS	____ EXPOSURE
____ ARMS	____ INTERNAL	____ RESPIRATORY	____ OVEREXERTION
INDICATE	LEFT ____ OR RIGHT ____	____ OTHER	____ OTHER

MEDICAL TREATMENT – NAME, ADDRESS & PHONE OF PHYSICIAN

- NO TREATMENT
- MINOR TREATMENT BY EMPLOYER _____
- TREATMENT BY PRIVATE PHYSICIAN _____
- EMERGENCY CARE – Rescue and/or Hospital _____
- HOSPITALIZED MORE THAN 24 HOURS _____
- MAJOR MEDICAL _____

OTHER VEHICLE AND/OR PROPERTY

NAME OF OWNER _____ ADDRESS _____ PHONE _____

NAME OF DRIVER _____ ADDRESS _____ PHONE _____

VEHICLE PLATE # _____ VIN# _____ MAKE & MODEL _____

DAMAGED PROPERTY _____

SECOND PARTY INJURY: DESCRIBE THE INJURY TO THE OTHER PERSON(S) TO THE BEST OF YOUR KNOWLEDGE

WITNESS(ES):

WITNESS NAME _____ PHONE _____

ADDRESS _____ CITY, STATE, ZIP _____

WITNESS NAME _____ PHONE _____

ADDRESS _____ CITY, STATE, ZIP _____

ADDITIONAL EMPLOYEE COMMENTS

SUPERVISOR COMMENTS

SAFETY COORDINATOR COMMENTS

EMPLOYEE SIGNATURE _____ DATE _____

SUPERVISOR SIGNATURE _____ DATE _____

H.R DEPARTMENT SIGNATURE _____ DATE _____

SAFETY COOR. SIGNATURE _____ DATE _____

HUMAN RESOURCE DEPARTMENT ONLY

STATE OF HIRE _____ DATE HIRED _____ EMPLOYMENT STATUS _____

RATE OF PAY _____ DATE RETURNED TO WORK _____

DATE REPORT FILED WITH Traveler's _____ NAME OF OPERATOR _____