



## Tooele County Parks & Recreation

**Job Title:** Canyon Worker

**Salary:** \$11.74 per hour

**Status:** Seasonal

**Closing Date:** Open until filled



**The Opportunity:** Performs manual labor on county parks and recreation areas. Maintenance and repair of facilities and construction of new facilities. Maintains operation and use of park areas.

### Example of Duties:

- Assists parks and recreation supervisor in coordinating and monitoring park department projects
- Paint equipment and structures. Collect and cleanup waste left behind by patrons
- Will perform entry level carpentry, masonry and construction
- Assists with seasonal duties such as winterizing restrooms, sprinkler and water systems
- Cleans and maintains restroom facilities and other structures
- Operate a variety of equipment and tools such as landscaping equipment, hand tools and power tools

### Minimum Qualifications:

#### **Education and Experience:**

A. Graduation from high school

**AND**

B. Must be at least (18) eighteen years of age

#### **Required Knowledge, Skills and Abilities:**

Ability to perform heavy labor for extensive periods; ability to work outdoors in extreme weather conditions, including heat, cold and dust; ability to lift 50 pounds or heavier. Knowledge of the hazards and safety practices common to building construction, maintenance and repair activities. Must possess a valid Utah Driver's License.

**For a complete job description or an application please visit**

<http://www.co.tooele.ut.us/hr.html>

Application and resume must be submitted to

**Tooele County Human Resource Office, Rm 308**

47 South Main Street, Tooele, Utah 84074

or email application and resume to [tadams@tooeleco.org](mailto:tadams@tooeleco.org)

**Tooele County is an Equal Opportunity Employer**

## Job Description CLASS SPECIFICATION

<b>TITLE:</b>	<u>Canyon Worker</u>	<b>JOB CODE:</b>	<u>619</u>
<b>DIVISION:</b>	<u>Canyons</u>	<b>EFF. DATE:</b>	<u>1/1/97(Rev. 3/02)</u>
<b>DEPARTMENT:</b>	<u>Parks &amp; Recreation</u>	<b>GRADE:</b>	<u>10</u>
<b>EEO CLASS:</b>	<u>Service &amp; Maintenance</u>	<b>FLSA:</b>	<u>Non-Exempt</u>
<b>WORKERS COMP.:</b>	<u>County</u>	<b>CDL:</b>	<u>No</u>

### **GENERAL PURPOSE:**

Performs manual labor on county parks and recreation areas; maintenance and repair of facilities and construction of new facilities; maintains operation and use of park areas.

### **SUPERVISION RECEIVED:**

Works under the direct supervision of the parks and recreation director or assistant director.

### **SUPERVISION EXERCISED:**

None

### **DUTIES:**

Assists parks and recreation supervisor in coordinating and monitoring park department priorities, services and projects. Will perform a number of entry level carpentry, masonry and construction to maintain and up-grade park facilities.

Will paint equipment and structures used by the public, collect and cleanup refuse left behind by park patrons and perform other tasks associated with park operations.

Maintains the natural environmental aesthetics of the parks and recreation areas, reports vandalism and corrects the problems.

Assists in a variety of seasonal duties such as winterizing various restroom facilities, sprinkler and water systems, flushes and maintains water systems in the spring and summer months. Cleans and maintains restroom facilities and other structures, equipment facilities.

May operate a variety of equipment and tools such as landscaping equipment, hand tools and power tools including maintenance and repair of all tools and equipment and reporting of mechanical problems to the supervisor to insure that repairs are made to guarantee the safety of those who operate the tools and equipment.

Performs other duties as assigned.

### **MINIMUM QUALIFICATIONS:**

#### 1. Education and Experience:

A. Graduation from high school;

AND

B. Must be eighteen years of age.

2. Required Skills and Abilities

Ability to perform heavy labor for extensive periods; ability to work outdoors in extreme weather conditions, including heat, cold and dust; ability to lift 50 pounds or heavier.

Knowledge of basic maintenance and work practices; and skill in the operation of hand tools.

Some knowledge of the methods, materials and equipment necessary for the performance of construction, maintenance and repair work; knowledge of the hazards and safety practices common to building construction, maintenance and repair activities.

Ability to communicate effectively; ability to establish and maintain effective working relationships with other employees, supervisors and the public.

3. Special Qualifications

Must possess a valid Utah Drivers License.

**OTHER QUALIFICATIONS:**

Achieve a competent or higher rating overall in each performance evaluation, which measures the following:

- X thoroughness, planning and organization, neatness and accuracy.
- X learning and knowing all phases of the job; recognizing and solving routine problems.
- X knowing the office policies, systems and services.
- X compared to other employees, maintaining a competent volume of work in addition to regular tasks, and also a competent speed of work.
- X being able to perform new duties, adjust to new situations, and control of self under pressure.
- X being resourceful; volunteering suggestions for improvement of work; being self-starting; seeking new tasks; taking responsibility.
- X making decisions; studying and considering all facts; using common sense.
- X cooperating with supervisors and peers; accepting constructive criticism; seeking self-betterment through education and other means.
- X being friendly, helpful and showing self-control.
- X being punctual in attendance.
- X being professional in dress and manner; showing good housekeeping of the general work area.

**Approved:**

**Dated this \_\_\_\_ day of \_\_\_\_\_, 2002.**

\_\_\_\_\_  
**Department Director**

\_\_\_\_\_  
**Personnel**

\_\_\_\_\_  
**Commission**