

MEMORANDUM OF UNDERSTANDING

BETWEEN TOOELE COUNTY EMERGENCY MANAGEMENT DEPARTMENT,  
TOOELE COUNTY HEALTH DEPARTMENT, MOUNTAIN WEST MEDICAL CENTER,  
AND TOOELE COUNTY SCHOOL DISTRICT

FOR USE OF SCHOOL FACILITIES IN A MAJOR EMERGENCY OR DISASTER

This Memorandum of Understanding is made and entered into this day by and between TOOELE COUNTY EMERGENCY MANAGEMENT DEPARTMENT, a department of the County ("Emergency Management"), TOOELE COUNTY HEALTH DEPARTMENT, a department of the County ("Health Department"), Mountain West Medical Center and the BOARD OF EDUCATION of the TOOELE COUNTY SCHOOL DISTRICT ("School District"), collectively as the "Parties".

PURPOSE AND BACKGROUND

- A. In the event of a major emergency or disaster, Emergency Management is responsible for providing reception centers and adequate mass care sheltering locations to Tooele County residents and visitors.
- B. During and following a disaster, Emergency Management is responsible to establish temporary local facilities from which the Federal Emergency Management Agency (FEMA) can distribute commodities directly to disaster victims.
- C. In the event of a bioterrorist attack, infectious disease outbreak or other public health emergency, the Public Health Department is responsible for providing prophylaxis to Tooele County residents and visitors.
- D. In the event of a disaster or emergency, the Tooele County Emergency Operations Center (EOC) may be activated. If warranted, Mountain West Medical Center, in conjunction with Emergency Management, is responsible for a hospital-only shelter for medical personnel and their immediate families (which includes spouse, children, step-children, parents, grandchildren and grandparents).

In light of the above stated responsibilities, and in the best interest of the residents of Tooele County, the Parties wish to enter into this MOU to establish their respective responsibilities as they relate to use of the School District facilities. Facilities shall not include any buildings or access to buildings unless specifically identified and approved with this document. The Parties desire to maintain a standard prioritization list based upon the emergency or disaster in order to eliminate duplication in requesting School District facilities.

1. In the event of a major emergency or disaster, Emergency Management is responsible for providing reception centers and adequate mass care sheltering locations to Tooele County residents and visitors. Emergency Management has identified School District high school facilities, in Attachment "A", as the priority list for mass care sheltering.
2. During and following a disaster, Emergency Management is responsible to establish temporary local facilities from which FEMA can distribute commodities directly to disaster victims. Emergency Management has identified School District elementary school facilities, in Attachment "B", as the priority list for Points of Distribution (PODs). The POD list is based upon FEMA criteria.
3. In the event of a bioterrorist attack, infectious disease outbreak or other public health emergency, the Public Health Department is responsible for providing prophylaxis to Tooele County residents and visitors. The Health Department has identified School District elementary school facilities, in Attachment "C", as the priority list for Medical Dispensing Sites (MDS). The MDS list is based upon State of Utah Strategic National Stockpile criteria.
4. In the event of a disaster or emergency, Mountain West Medical Center, in conjunction with Emergency Management, is responsible for a hospital-only shelter for medical personnel and their families. Mountain West Medical Center has identified School District facilities, in Attachment "D", with close proximity to the hospital.

## SCOPE OF THIS AGREEMENT

This MOU does not amend any contracts or agreements which may have been previously signed between Tooele County, Mountain West Medical Center and the School District. This MOU is governed by Utah law. It is understood by the Parties that Tooele County has adopted its Emergency Operations Plan, that Mountain West Medical Center has adopted its Emergency Operations Plan, and the School District has adopted its Emergency Operations Plan (collectively the "Plans"). Nothing in this MOU is intended to negate or otherwise render ineffective any provision or operating procedure in the Plans. If any Party determines this MOU to be in conflict with any provision of any contract or agreement between or involving the Parties, any provision of federal, state or local law, or any provision within the Plans, that Party shall immediately provide written notice to the others so as to establish a date for mutual resolution of the conflict provision(s) or, if the conflict cannot be resolved, to establish a date for termination of this MOU.

## OBLIGATION OF THE SCHOOL DISTRICT

During and following a disaster, the School District will provide access to the facilities for use as outlined in this MOU unless access is restricted as a result of a disaster. The School District Administration (Superintendent, Assistant Superintendent, or other designated District Personnel) will contact the Principal of the facility requested for use, and said Principal will serve as the liaison to the requesting Party.

## OBLIGATION OF TOOELE COUNTY EMERGENCY MANAGEMENT AND HEALTH DEPARTMENT

Tooele County, working with other applicable federal, state and local agencies, will ensure the facilities are suitable for the requested use. During and following an emergency or disaster, Tooele County will provide the necessary equipment and supplies to support the facility's emergency use, coordinate delivery of essentials, and provide, as applicable, law enforcement personnel to ensure safety and control. At the conclusion of public health emergency use, Tooele County will be responsible for disposing of all medical waste, disinfecting the facility, and providing written assurance that the facility is safe to use as a school facility. At the conclusion of any use, Tooele County will be responsible for removal of all equipment and supplies and returning the facilities to their pre-use condition.

## OBLIGATION OF MOUNTAIN WEST MEDICAL CENTER

Mountain West Medical Center, working with Tooele County Emergency Management, as well as other applicable federal, state and local agencies, will determine if the facilities are suitable for the requested use. During an emergency or disaster, Mountain West Medical Center and Tooele County Emergency Management will provide the necessary equipment and

supplies to support the facilities' (specified in Appendix D) emergency sheltering use and coordinate delivery of essential services. At the conclusion of any use, Mountain West Medical Center will be responsible for removal of all equipment and supplies and returning the facilities to their pre-use condition.

#### DURATION / TERMINATION

This MOU shall become effective upon the signature of all Parties. This MOU may be canceled by any Party, for any reason, with thirty (30) days written notice to the others.

#### COSTS / DAMAGES

The Parties do not anticipate any costs/damages associated with this MOU. However, should any Party cause any damages in the performance of this MOU, such costs/damages will be the full responsibility of the Party that caused said costs/damages.

#### AUTHORITY

Each Party represents and warrants to the other that it has the authority to enter into, and be bound by, this MOU.

#### CAPTIONS

The titles and captions of this MOU are for convenience only and shall in no way define, limit, augment, extend or describe the scope, content or intent of any part or parts of this MOU.

IN WITNESS WHEREOF, the parties hereto have signed this agreement on the dates indicated by the respective signatures.

Scott Bryan

SCOTT BRYAN

Board of Education President

Tooele County School District

2/7/12

(Date)

Colleen Johnson

COLLEEN JOHNSON

J. Bruce Clegg  
Tooele County Commissioner

3-20-2012

(Date)

ATTEST

Bruce A. Williams

BRUCE WILLIAMS

Business Administrator, Tooele County

School District

Kelly Duffin

KELLY DUFFIN

CEO, Mountain West Medical Center

2-14-12

(Date)

ATTEST

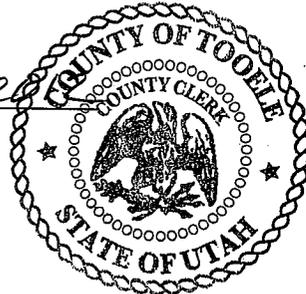
Marilyn Gillette

MARILYN GILLETTE

Clerk, Tooele County

March 20, 2012

(Date)



ATTEST

Doug Hogan

DOUG HOGAN

Attorney, Tooele County

March 22, 2012

(Date)

Myron Bateman

MYRON BATEMAN  
Health Officer

Tooele County Health Department

2/8/12

## ATTACHMENT A

In the event of a major emergency or disaster, Emergency Management is responsible for providing reception centers and adequate mass care sheltering locations to Tooele County residents and visitors. Emergency Management has identified the following School District high school facilities as the list of reception center/mass care shelter locations:

Tooele High School

Stansbury High School

Grantsville High School

Wendover High School

Dugway High School

## ATTACHMENT B

During and following a disaster, Emergency Management is responsible to establish temporary local facilities from which FEMA can distribute commodities directly to disaster victims.

Emergency Management has identified School District elementary school facilities as the list of Points of Distribution (PODs) based upon FEMA POD criteria:

Anna Smith Elementary School

Copper Canyon Elementary School

Dugway Elementary School

East Elementary School

Grantsville Elementary School

Harris Elementary School

Ibapah Elementary School

Middle Canyon Elementary School

Northlake Elementary School

Overlake Elementary School

Rose Springs Elementary School

Stansbury Elementary School

Willow Elementary School

## ATTACHMENT C

In the event of a bioterrorist attack, infectious disease outbreak or other public health emergency, the Public Health Department is responsible for providing prophylaxis to Tooele County residents and visitors. The Health Department has identified the following School District elementary school facilities as the list of Medical Dispensing Sites (MDS) based upon State of Utah Strategic National Stockpile criteria:

Anna Smith Elementary School

Copper Canyon Elementary School

Dugway Elementary School

East Elementary School

Grantsville Elementary School

Harris Elementary School

Ibapah Elementary School

Middle Canyon Elementary School

Northlake Elementary School

Overlake Elementary School

Rose Springs Elementary School

Settlement Canyon Elementary School

Stansbury Elementary School

Vernon Elementary School

West Elementary School

Willow Elementary School

## ATTACHMENT D

In the event of a disaster or emergency, Mountain West Medical Center, in conjunction with Emergency Management, is responsible for a hospital-only shelter for medical personnel and their families.

Mountain West Medical Center has identified and prioritized the following School District facilities, with close proximity to the hospital, as the list of hospital-only shelter locations:

1. Clarke N. Johnsen Jr. High School
2. Overlake Elementary School