



TOOELE COUNTY CORPORATION
CONTRACT # 11-04-07

MEMORANDUM OF AGREEMENT
BETWEEN
TOOELE COUNTY
TOOELE ARMY DEPOT
DUGWAY PROVING GROUND
DESERET CHEMICAL DEPOT
AND

STATE OF UTAH DIVISION OF EMERGENCY MANAGEMENT

SUBJECT: Establishment of the Tooele Community Joint Information Center/System

1. **THIS AGREEMENT** entered into this 1st day of June 2011 by and among Tooele County (County), Tooele Army Depot (TEAD), Dugway Proving Ground (DPG), Deseret Chemical Depot (DCD), and State of Utah Division of Emergency Management (UDEM), witnesseth that:

a. **WHEREAS**, there is a need for cooperation between and among County, TEAD, DPG, DCD, and UDEM concerning the acquisition and dissemination of information to governmental officials, media and general public during all-hazard emergencies and disasters; and

b. **WHEREAS**, County, TEAD, DPG, DCD, and UDEM desire to cooperate by establishing the Tooele Community Joint Information Center/System for use whenever emergencies or disasters of any type (all-hazards) occur anywhere in Tooele County:

c. **NOW, THEREFORE**, the parties agree to establish the Tooele Community Joint Information Center/System for acquisition and dissemination of emergency public information in times of emergencies or disasters (all-hazards) occurring in Tooele County through mutual cooperation as follows:

2. **PURPOSE:** The need exists among all jurisdictions to provide coordinated and consistent public information in the event of any emergency or disaster occurring in Tooele County. This need can be met by (a) designating spokespersons to serve as points of contact for the media, public and other emergency response organizations, (b) following policies and procedures for sharing of information and cooperation in developing information releases, and (c) activating and operating a JIC to facilitate the coordination and dissemination of emergency public information. This memorandum is intended to set policies and general understandings under which these activities will be carried out. Detailed procedures are documented in the Tooele Community Joint Information Center/System Plan.

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3. DESIGNATION OF SPOKESPERSONS: The County, TEAD, DPG, DCD, and UDEM will each designate a primary spokesperson to provide emergency public information to the media in the event of emergencies or disasters in Tooele County. These spokespersons, and/or their designated alternates, will be the primary points of contact for providing information to the media during the emergency, and for coordination and sharing of such information among the response organizations.

4. COORDINATION OF INFORMATION: The County, TEAD, DPG, DCD, and UDEM will use best efforts to implement these information coordination policies in the event of an emergency or disaster:

- Share unclassified information with other spokespersons prior to disseminating to the media. If that is not possible, share the information as soon as possible.
- Cooperate to develop joint press releases and news conference briefing charts and to conduct joint news conferences.
- Provide information on the operations and policies of their respective jurisdictions and refer questions about other jurisdictions' activities to the appropriate spokesperson.

a. These policies will apply to all public information activities associated with any emergency or disaster in Tooele County, whether performed at the Joint Information Center (JIC) or from other locations.

b. Each organization retains the right to issue emergency public information concerning its organization to the media at any time, without restriction on content or format, in accordance with its own policies and procedures.

5. OPERATION OF THE JIC: The JIC is established at 27 South Main Street, Tooele. The JIC may be used for any emergency or disaster that occurs in Tooele County. Management and use of the JIC will be the joint responsibility of Tooele County, TEAD, DPG, DCD, and UDEM, who will each designate an individual to support the Information Management Group. JIC activation and operational procedures will be in accordance with the Tooele Community Joint Information Center/System Plan. Use of the facility for exercises, training, and other emergency preparedness activities will be coordinated among all parties to this agreement.

6. TOOELE COUNTY RESPONSIBILITIES: The County agrees to:

a. Designate a spokesperson to provide information on its emergency response activities. This spokesperson initially will be the County's Emergency Management Public Information Officer.

b. Send a spokesperson or alternate representative to the JIC.

c. Operate in accordance with the Tooele Community Joint Information Center/System plan.

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d. Provide and maintain a physical facility at 27 South Main Street, Tooele, for use as the JIC on a 24-hour basis, for the joint or separate use of the parties in time of a disaster, emergency, for training, or for other meetings.

e. Provide telephone and facsimile services, audio/visual support equipment, janitorial services, utilities, an Uninterruptible Power Supply, and an alternate power source for the JIC.

f. Provide and maintain throughout the term of this agreement the equipment located at the JIC for use by the parties.

g. Provide the JIC with the necessary supplies and volunteer augmentation support staff for the Tooele Community for actual emergencies and training sessions.

h. Provide and maintain a sign on the outside of the JIC that identifies the facility as the Tooele Community Joint Information Center reflective of the local/state/federal government JIC.

i. Provide appropriate security measures for the JIC when activated and operational.

j. Provide TEAD, DPG, DCD, and UDEM with immediate access and use of the JIC in the event of any emergency or disaster. The designated point of contact shall be the TCEM PIO at (435) 833-8123, Monday through Thursday, 7:00 a.m. to 6:00 p.m. During other than business hours (including holidays), contact Tooele County Dispatch at (435) 882-5600.

7. TEAD RESPONSIBILITIES: The TEAD agrees to:

a. Designate a spokesperson to provide unclassified information on its emergency response activities. This spokesperson initially will be the depot's Public Affairs Officer.

b. Send a spokesperson or alternate representative to the JIC.

c. Operate in accordance with the Tooele Community Joint Information Center/System plan.

d. Provide the JIC with the necessary supplies and support staff for the TEAD Public Affairs cell for actual emergencies and training sessions.

e. Provide to TCEM PIO a list of designated persons who are authorized to request access to the JIC pursuant to the terms of this agreement.

f. Provide the TCEM PIO with as much advance warning as possible (no less than two weeks) when the TEAD wishes to use the JIC facility for training or exercises.

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8. DPG RESPONSIBILITIES: The DPG agrees to:

- a. Designate a spokesperson to provide unclassified information on its emergency response activities. This spokesperson initially will be the DPG's Public Affairs Officer.
- b. Send a spokesperson or alternate representative to the JIC when possible.
- c. Operate in accordance with the Tooele Community Joint Information Center/System plan.
- d. Provide the JIC with necessary supplies and support staff for the DPG Public Affairs cell for actual emergencies and training sessions.
- e. Provide to TCEM PIO a list of designated persons who are authorized to request access to the JIC pursuant to the terms of this agreement.
- f. Provide the TCEM PIO with as much advance warning as possible (no less than two weeks) when the DPG wishes to use the JIC facility for training or exercises.

9. DCD RESPONSIBILITIES: The DCD agrees to:

- a. Designate a spokesperson to provide unclassified information on its emergency response activities. This spokesperson initially will be the depot's CSEPP Public Affairs Specialist. In the event of Service Response Force (SRF) activation, the Army spokesperson may be the SRF Commander or SRF PAO.
- b. Send a spokesperson or alternate representative to the JIC.
- c. Operate in accordance with the Tooele Community Joint Information Center/System plan.
- d. Provide the JIC with the necessary supplies and augmentation support staff for the DCD Public Affairs cell for actual emergencies and training sessions.
- e. Provide to TCEM PIO a list of designated persons who are authorized to request access to the JIC pursuant to the terms of this agreement.
- f. Provide the TCEM PIO with as much advance warning as possible (no less than two weeks) when the Deseret Chemical Depot wishes to use the JIC facility for training or exercises.

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10. UDEM RESPONSIBILITIES: UDEM agrees to:

- a. Designate a spokesperson to provide information on State emergency response activities. This spokesperson initially will be the State's CSEPP Public Information Officer.
- b. Send a spokesperson or alternate representative to the JIC.
- c. Operate in accordance with the Tooele Community Joint Information Center/System plan.
- d. Provide the JIC necessary supplies and clerical support staff needed by UDEM for actual emergencies and training sessions.
- e. Provide to TCEM PIO a list of designated persons who are authorized to request access to the JIC pursuant to the terms of this agreement.
- f. Provide the TCEM PIO with as much advance warning as possible (no less than two weeks) when the UDEM wishes to use the JIC facility for training or exercises.

11. MUTUAL RESPONSIBILITIES: The parties mutually agree to:

- a. Coordinate acquisition and dissemination of information in cooperation with any other local/state/federal agencies as applicable, to facilitate the release of timely, accurate, appropriate and coordinated information to the news media, public and elected officials.
- b. During times of emergency or disaster, share resources at the JIC for the benefit of all participating JIC operations.
- c. Meet annually, if providing equipment, to inventory said equipment in the JIC.

12. TERM AND TERMINATION:

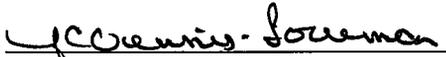
- a. This agreement will be reviewed for adequacy annually on the anniversary of its effective date. If determined to be adequate, this agreement shall remain in effect for another year.
- b. If this agreement is determined to need revision upon annual review, such revision shall be made and agreed to by all parties. If such revision is minor, it may be accomplished through attachment to this original agreement. If such revision is determined to be major, a new agreement may be prepared to supersede this agreement.
- c. Any signatory to this MOA may withdraw from the MOA 90 days after sending written notice to all parties as to why they wish to withdraw from the MOA.

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13. TERMINATION OF PRIOR AGREEMENTS: The parties mutually agree that the Memorandum of Agreement (Joint Information Center) between County, DCD, TEAD, DPG, and DHS dated 1 September 2006 is and shall be terminated upon the execution of this agreement.

In witness whereof, the parties have subscribed their signatures below with the agreement effective on the date above written.

TOOELE ARMY DEPOT


YOLANDA C. DENNIS-LOWMAN
COL, ~~OD~~ LG
Commanding

TOOELE COUNTY

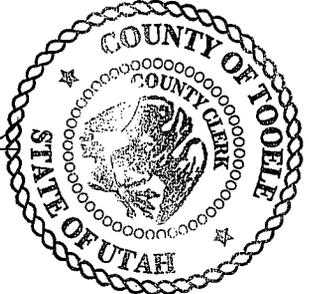

COLLEEN JOHNSON, Chairman
Tooele County Commission

DUGWAY PROVING GROUND


WILLIAM E. KING IV
COL, CM
Commanding

ATTEST


MARILYN GILLETTE, Clerk
Tooele County



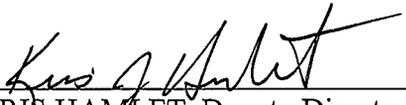
DESERET CHEMICAL DEPOT


MARK B. POMEROY
COL, CM
Commanding

APPROVED AS TO FORM


DOUGLAS HOGAN
Tooele County Attorney

STATE OF UTAH


KRIS HAMLET, Deputy Director
Utah Division of Emergency Management