

Tooele County Budget Advisory Board Charter

Purpose

The Budget Advisory Board aids the County Commission in analyzing and prioritizing the financial resources of the County.

Responsibilities

Specifically, the Budget Advisory Board performs the following functions:

- Reviews county fiscal policies and procedures and advises the Commission as to whether they reflect the citizens expectations and priorities;
- Reviews proposed departmental budgets and provides support or recommends changes;
- Acts as a point of contact for citizen concerns, and, if appropriate, recommends investigation into potential violations of policies or laws to the Audit Committee.

Composition

- The Board consists of seven to nine persons.
- The Board shall contain one county elected official who is not a commissioner.
- The Board shall contain one merit county employee.
- The Board shall contain one representative of the local business community.
- The Board may contain one non-elected county department head.
- The balance of the Board shall be comprised of any other local registered voter.
- The board members shall elect a chairman at the end of each year to serve as chairman for the following year.

Reporting

The Budget Advisory Board reports directly to the County Commission. Board members may be dismissed from the Board should any objectionable acts be committed.

Terms

- The members of the Board are appointed by the County Commission.
- Board members may serve up to two four-year terms.

Meetings

The Budget Advisory Board shall meet quarterly to review the budget-to-actual reports. The Board shall also meet in October to review and discuss the proposed budgets for the coming year.