



Permanent Sign Permit Application

Fee \$250.00

Property information and location
(All lines applicable to this site must be filled in)

Section _____ Township _____ Range _____

Parcel # of subject property: _____

PSP #: _____ **Receipt #:** _____

Accepted Denied Issued with Conditions

Comments or Conditions: _____

Reviewed by: _____
(FOR OFFICE USE ONLY)

BUSINESS NAME

LOCATION/ADDRESS OF SIGN

PHONE #

PROPERTY OWNER'S NAME

ADDRESS, CITY, STATE, ZIP

PHONE #

APPLICANT/CONTACT

ADDRESS, CITY, STATE, ZIP

PHONE #

Total number of temporary signs to be displayed: _____

Sign Height: _____ sq ft Number of sign faces: _____

Setback from property line: _____ (2' minimum)

List dates of temporary sign display: _____

Permit expiration date: _____

***ATTACH TWO SETS OF PLANS INCLUDING DIMENSIONS, HEIGHT, LANGUAGE, MATERIALS, AND SUPPORT.
ALSO ATTACH TWO PLOT PLANS INCLUDING LOT LINES, STRUCTURES, ACCESS, EASEMENTS, ADJACENT STREETS, AND DIMENSIONS.***

EXAMPLE OF SITE PLAN

